

CAPITALIZATION

Capitalize:

Days of the week – Monday, Tuesday, Wednesday, etc.

Months – January, February, March, etc.

Names of cities, states, and countries – Evanston, Illinois; Poland

Street names – He lives at 1112 Maple Street.

The pronoun “I” – After the game, I went home.

The first word in any sentence – We need a snack.

Holidays – Arbor Day, Columbus Day, etc.

Proper Nouns – Samuel L. Jackson, Miles Davis, The First National Bank of Miami,
Aunt Jackie, Uncle Steve, Mother, etc.

Proper Adjectives – English, Spanish, American etc.

Titles – You know that The Shawshank Redemption is my favorite movie.

Salutations and Closings – Dear Mr. Wilson, Dear Sam, Sincerely yours, etc.

When you’re speaking of something in general, it is rarely capitalized; but when the words you’re using become the official title of something specific, capitalize.

For example: I believe that they have an accounting department.

Saul from the Accounting Department at Price Waterhouse called.

Capitalize the appropriate words in the following passage. Check your answers below:

lagging productivity goes a long way towards explaining slow wage growth. if productivity had increased after 1973 the way it did in the 30 years before, half of all american households would now be earning at least \$63,000, instead of the current \$37,000. according to a recent study by second harvest, a national network of food banks, 40 percent of households seeking emergency food aid in 1997 had at least one member who was working. according to the u.s. department of labor, about 40 percent of the workers who would benefit from an increase in the minimum wage are the sole wage earners in their households. when princeton economists david card and alan krueger studied the impact of a minimum wage increase in new jersey on fast food workers in the early 1990s, they found that employment actually increased.

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